|  |
| --- |
| SZC SHA Marine Works Application |
|

|  |  |
| --- | --- |
| **MWA Reference**  | SZC SHA to assign MWA reference. |

 |
| **Application validation (for Harbour Authority only)** |
| Date validated: | Click or tap to enter a date. | Signature: | SZC SHA Signature |
| Determination date: | Click or tap to enter a date. | Application type: | Obstructive/Non-Obstructive |
| Please consult with the SZC Harbour Works Procedure prior to the completion of this form. Please note that the Statutory Harbour Authority (SHA) aims to determine applications for non-obstructive works in 4 weeks and obstructive works in 8 weeks. This form should be completed by the marine contractor undertaking the planned marine works and must be submitted in Microsoft Word format, alongside the requisite supporting information, to: Harbour.Master@sizewellc.com; kate.centnere@sizewellc.comIt is important that you submit the requisite supporting information with your application to allow it to be registered as a valid marine work application. Failure to submit any of the requirements will render your application invalid and it will not be registered which may cause delays. The 8 / 4 week period for determination will not have begun until confirmation that the marine works application has been validated has been issued by the Statutory Harbour Authority. The following list of validation requirements is not exhaustive, and the SHA reserve the right to request further information post-validation. A valid marine works application may still be refused on the grounds of inadequate information.Should you have any queries or questions before completing this form and wish to communicate with a member of the SHA, please contact kate.centnere@sizewellc.com

|  |
| --- |
| **Validation Requirements** |
| Has the following information been submitted alongside the MWA?(We may ask that these be sent electronically by email or indicate where they can be accessed) |
| **Information**  | **Included** | **If no, provide a short statement outlining why information is not required.**  |
| * Task / Project Risk Assessment & Method Statement
 | Yes [ ]  No [ ]  |  |
| * Navigational Risk Assessment
 | Yes [ ]  No [ ]   |  |
| * Oil Spill Response Procedure
 | Yes [ ]  No [ ]  N/A [ ]   |  |
| * Chartlet with a red line around the works area / coordinates of the works area
 | Yes [ ]  No [ ]  |  |
| * Copies of insurance certification
 | Yes [ ]  No [ ]  N/A [ ]   |  |
| * Copies of Certification / coding of vessel (e.g. classification society / MCA work boat code etc)
 | Yes [ ]  No [ ]  N/A [ ]   |  |
| * Any relevant environmental and hydrodynamic assessments and details of any other environmental considerations (if applicable)
 | Yes [ ]  No [ ]  N/A [ ]   |  |
| * List of documents submitted and reference numbers
 | Yes [ ]  No [ ]  |  |

  |

|  |
| --- |
| **Guidance Notes** |
| Any **Navigational Risk Assessment** should cover the following:* Collision (collision between two vessels underway, also includes striking of an anchored or moored vessel)
* Grounding (vessel contacts the seabed/shoreline)
* Contact (vessel makes contact with fixed or floating object e.g. quay, pile, shoreline, buoy)
* Mooring failure (vessel breaks away from securely moored/anchored position)
* Foundering (vessel sinks or grounds caused by loss of stability, buoyancy, or water-tight integrity (e.g. may be caused by severe adverse weather or mechanical failure)
* Personnel injury (including during any transfer of personnel)

**Charts** should be UKHO electronic chart 1543 (Winterton Ness to Orford Ness) showing plots of the affected area where marine works will be undertaken.**Coordinates** should be provided as latitudes and longitudes in WGS84 format.  |

|  |
| --- |
| 1. **Applicant’s details**
 |
| Name  | Enter details |
| Job Title | \* |
| Organisation | Click or tap here to enter text. |
| Your reference (if you have one) | \* |
| Contact Telephone number | Click or tap here to enter text. | Email Address | Click or tap here to enter text. |
| Application Date | Click or tap to enter a date. |

|  |
| --- |
| 1. **Sizewell C Work Package Owner (where applicable)**
 |
| Name  | Enter details |
| Job Title | \* |
| Department / Team | Click or tap here to enter text. |
| Contact Telephone number | Click or tap here to enter text. | Email Address | Click or tap here to enter text. |

|  |
| --- |
| 1. **Proposed Harbour Work Details**
 |
| Intended start and completion dates | Start: | Click to enter a date. | Complete: | Click to enter a date. |
| Anticipated duration of works | \* |
| Key Type of works | (Select one of the options)[ ] Construction [ ] Survey [ ] Demolition [ ] Repair [ ] Dredging [ ] Other (specify below) |
|  |
| Location Address inc. Post Code:  | \* |
| Position (WGS84) | Latitude | Provide decimal degrees format text. | Longitude | Provide decimal degrees format text. |
| Position (UK Grid) | Easting | \* | Northing | \* |

|  |
| --- |
| 1. **Brief description of project / task**
 |
| Click or tap here to enter text. |

If multiple sub-contractors, please copy and repeat following section for each contractor.

|  |
| --- |
| 1. **Contractor**
 |
| Contractor Name | Enter details |
| Sub-Contractor(s)  | \* |
| Contractor email address | Click or tap here to enter text. |
| Mobile phone number (for vessel and operational contact) | \* |

If multiple vessels are involved in the marine works, please copy and repeat following section for each vessel / craft.

|  |
| --- |
| 1. **Vessel Details**
 |
| Name(s) of ship / barge | Click or tap here to enter text. |
| Ship / barge type & LOA | Choose an item. | Enter vessel length (m) |
| Method of propulsion | Click or tap here to enter text. |
| Certification / coding of vessel (e.g. classification society / MCA work boat code etc, copy of certification must be attached) | Click or tap here to enter text. |
| Will accompanying towage be involved? | Yes [ ]  | No [ ]  |
| Click or tap here to enter towage details. |

|  |  |  |  |
| --- | --- | --- | --- |
| **7.** | **Are any transfer of personnel planned to take place within the harbour area?** | Yes [ ]  | No [ ]  |

|  |  |  |  |
| --- | --- | --- | --- |
| **8.** | **Will the operation / project involve the use of divers? (If yes, please complete a dive permit request)** | Yes [ ]  | No [ ]  |

|  |  |  |
| --- | --- | --- |
| **9.** | **Estimated quantity of fuels / oils onboard all vessels / barges.** | Click or tap here to enter text. |

|  |  |  |
| --- | --- | --- |
| **10.** | **Type of insurance / cover in place including cover for collisions and impact with fixed and floating objects (copy of certificates must be attached).** | Click or tap here to enter text. |

|  |  |  |  |
| --- | --- | --- | --- |
| **11.** | **All waste generated from your marine activity in the SZC Harbour Area must be properly disposed of outside of the SZCHA and in accordance with neighbouring ports/harbours’ Port Waste Management Plans. Please confirm that you agree to this condition.** | Yes [ ]  | No [ ]  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **12.** | **Are the required Marine Management Organisation (MMO) marine licences in place to cover the marine works and will copies be kept onboard?** | Yes [ ]  | No [ ]  | N/A [ ]   |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **13.** | **Has a NNB GENERATION COMPANY (SZC) LTD “Cross Site Modification form SZC to SZB” been submitted and approved by SZB?** | Yes [ ]  | No [ ]  | N/A [ ]   |
| If no, or N/A, provide commentary here. |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **14.** | **Have Sizewell A been informed and consulted of the planned marine works?** | Yes [ ]  | No [ ]  | N/A [ ]   |
| If no, or N/A, provide commentary here. |

|  |  |  |  |
| --- | --- | --- | --- |
| **15.** | **Has the Fisheries Liaison Officer (FLO) been informed of the planned works and are there any conditions to be met?** | Yes [ ]  | No [ ]  |
| Provide details of communications with FLO here. |

|  |  |  |  |
| --- | --- | --- | --- |
| **16.** | **Signed by Marine Works Applicant** | Yes [ ]  | No [ ]   |
| Signature to be provided below: |

|  |  |  |  |
| --- | --- | --- | --- |
| **17.** | **Signed by Master of Vessel**  | Yes [ ]  | No [ ]   |
| Signature to be provided below: |

|  |
| --- |
| **18. To be completed by the Harbour Master** |
| **Are the Marine Works Approved or Declined?** | **Approved** [ ]  | **Declined** [ ]   |
| **Approval Conditions (known as Harbour Master ‘Special Directions’) *or* Details of reasons for works declined.**The Sizewell C (Nuclear Generating Station) Order 2022 Part 6: Harbour Powers article 67 sets out the power of the harbour master to make special directions to vessels within the Sizewell C Statutory Harbour Authority. It should be noted that any person who fails without reasonable excuse to comply with special directions could face prosecution which could lead to a fine of up to £1,000 (level 3 on the standard scale). | *List Special Directions given by SZC Harbour Authority*Click or tap here to enter text. |
| **Harbour Board Approval**Works that are deemed **non-obstructive** and have minimal impact upon safety of navigation require sign-off from the Harbour Master and one other member of the SZC Site Delivery Team to authorise the works. Works that are deemed **obstructive** or have an impact on navigational safety require Harbour Board approval.  | **Harbour Master:**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Site Delivery Director (Chair):**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Site Operations Delivery Lead (Deputy Chair):**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Head of Site Compliance:**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Freight & Logistics Service Manager:**Signed : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Marine Environnent Manager:**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Head of Site, Health, Safety & Wellbeing:**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Marine Operations Manager:**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_Harbour Board Approval requires a minimum 2 x Harbour Board signatories plus SZCHA Harbour Master |
| **SZC Marine induction & ‘Feedback session’ on completion of works / de-mobilisation** | *Date / Time / Personnel have conducted SZC marine induction.*Click or tap here to enter text.*Date / Time / Personnel have conducted feedback session on completion of works / de-mobilisation*.Click or tap here to enter text. |