SZC Request for Permission to Dive

**NO DIVING OPERATIONS ARE TO BE CARRIED OUT PRIOR TO PERMISSION BEING GRANTED**

Applications for Permission to Dive are to be completed by the applicant, who should then forward it to harbour.master@sizewellc.com for approval at least 10 working days in advance.

|  |  |
| --- | --- |
| **SZC Location:**  |  |

*Exact location of the work*

**Client:**

|  |  |
| --- | --- |
| Time of diving operation: \_\_\_\_:\_\_\_\_ - \_\_\_\_:\_\_\_\_ | Date: |
| Diving contractor: |  |
| Address: |  |
| Tel No: | Email: |
| Diving Team Name | Role |
| 1. | Diving Supervisor |
| 2. | Working Diver |
| 3. | Standby Diver |
| 4. | Tender for the Working Diver |
| 5. | Tender for the Standby Diver |
| Diving site Tel No: | VHF call sign & channel: |
| Description of work to be carried out: |  |

The Diving Supervisor is required to confirm full compliance with the Diving at Work Regulations 1997, any subsequent amendments and the appropriate Approved Code of Practice. In particular, they confirm that the SZC Diving Terms & Conditions (see annex A) will be met and that procedures are understood for summoning assistance in an emergency. If contact with SZC cannot be made, the Coastguard can be contacted on 999.

The following supporting documents should be attached to this application:

* Acknowledgement from the HSE of the Contractor’s Notice to them
* Employer’s Liability Insurance
* Formal letter from the Company of the Diving Supervisor’s appointment
* Dive Project Plan

# General Conditions and Precautions to be Observed

Diving operations shall be in accordance with the Diving at Work Regulations 1997 and the associated ACOP L104 (second addition) Published 2014.

At all times during the operation an ‘A’ Flag shall be displayed. If diving in at night additional measures may be needed to highlight the operation.

The diving team shall consist of at least 5 persons, namely:

* supervisor
* working diver
* standby diver
* tender for the working diver
* tender for the standby diver

The Diving Supervisor shall inform the Harbour Master prior to diving commencing and on suspension / completion of diving operations.

The Diving Supervisor will comply with all instructions issued by the Harbour Master.

The Diving Supervisor shall monitor VHF channel 16 at all times.

All relevant information (including hazards and controls) must be communicated to all personnel involved.

Other persons involved in operations that could be affected by the task, or could affect the task, must be made aware of what work is underway and vice versa.

# General Checks

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Does the Diving Supervisor have a copy of the Port Diving Terms & Conditions? | **Yes** | [ ]  | No | [ ]  |
| Has a diving project plan been prepared and is there a copy on site? | **Yes** | [ ]  | No | [ ]  |
| Have steps been taken to eliminate hazards to divers from propellers, inlets, outlets, or SIM ops etc? | **Yes** | [ ]  | No | [ ]  |

**I declare that the aforementioned requirements have been satisfied. I have read and understood the SZC Diving Terms & Conditions of this diving permit. Precautions have been taken and safety arrangements will be maintained for the duration of the diving operation, and I will not operate outside of the stated area and times.**

Signed by diving supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time: \_\_\_\_\_\_:\_\_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Forwarded to Harbour Master

Tel No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: harbour.master@sizewellc.com

# Vessel Movements or SIM ops in the Vicinity of Diving Site

|  |  |
| --- | --- |
| Vessel | Time |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

# Restrictions:

|  |
| --- |
| **FOR INTERNAL USE** **Date and time of request received:** \_\_\_\_/\_\_\_\_/\_\_\_\_ , \_\_\_\_\_\_:\_\_\_\_\_\_ |
| Subject to the information stated in this request being and remaining complete and accurate, and to strict adherence to the general conditions and precautions specified above,PERMISSION GRANTEDSigned: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*(Harbour Master)*Date: \_\_\_\_/\_\_\_\_/\_\_\_\_Time: \_\_\_\_\_\_:\_\_\_\_\_\_ | PERMISSION REFUSEDSigned: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*(Harbour Master)*Date: \_\_\_\_/\_\_\_\_/\_\_\_\_Time: \_\_\_\_\_\_:\_\_\_\_\_\_ |

Appendix A

SZC Diving Terms & Conditions

Permission to dive is given on the basis that the following conditions shall be met:

* Appropriate Lights and Shapes shall be displayed by the vessel engaged in diving operation:
1. A vessel engaged in diving operations shall exhibit conspicuously a rigid replica of the International code flag “A” not less than 1 metre in height, which is illuminated at night.
2. A vessel from which a diver is working by day shall exhibit conspicuously a red flag not less than 1 metre square in a position as close as possible to the diver’s point of entry into water.
* The Diving Supervisor will inform the Harbour Master immediately before diving is about to Commence and confirm that an approved Diving Permit to Work is held.
* The Diving Supervisor will agree with the Harbour Master any relevant broadcast requirements for vessels to ‘Pass With Caution’ and if such a broadcast is requested (which may be communicated via NtoM), shall exhibit the international code flags “Romeo Yankee”.
* The Diving Supervisor will inform the Harbour Master when diving has been completed.
* There will be at least 5 people in the Dive team, in accordance with the appropriate Commercial Diving Approved Code of Practice.
* The Harbour Master has received the following documents, they remain in date and are available on site for inspection:
1. Risk Assessment & Method Statement for the dive operation / project
2. Contractors Dive Rules or conditions
3. Dive Emergency contact and CASEVAC plan
4. Acknowledgement from the HSE of the Contractor’s Notice to them
5. Employer’s Liability Insurance
6. Formal letter from the Company of the Diving Supervisor’s appointment
7. Dive Project Plan